

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

JULY 10, 2024 / Approved August 21, 2024

Meeting was officially called to order by Chairman Arias, at 6:00 pm, July 10th, 2024, at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: Chief Jennings, Admin. Manager Acosta.

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL** Board members present: Chairman Arias, Acting Clerk Calvert, OFDBM Walker. Absent Clerk Guyton, OFDBM McNulty.

3. **CALL TO THE PUBLIC** None Present.

4. **ACCEPTANCE OF THE PREVIOUS MINUTES FROM JUNE 19, 2024.**

OFDBM Walker made a motion to accept the minutes from the June 19th, 2024, board meeting. Acting Clerk Calvert seconded the motion. All were in favor. Motion carried.

5. **DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.**

Admin. Manager Acosta presented to the Board the Communication Memorandums that were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for June 2024, compared to the total year budget. Acosta then presented the June 2024 bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Chairman Arias called for a motion to accept all the bank statements, reconciliation documents, the balance sheets, and the Memorandum documents as presented. OFDBM Walker made a motion to accept all financial documents and memorandums. Acting Clerk Calvert seconded the motion. All were in favor. Motion carried. Acting Clerk Calvert signed all the financial documents.

6. **DISCUSSION AND POSSIBLE ACTION REGARDING HR / BOARD / ADMIN POLICIES.**

None presented.

7. **CHIEF'S REPORT.**

Fire Dist:

- District update / Fires

Injuries/ Accidents:

- None

Repairs:

- R-692 will not start.

Cert/ Firewise:

- Cert / Firewise meeting on 07/09/24.

Grant Report:

- Grant for incinerator update
- Tina will report.

Brush Dump:

- Brush Dump open.

Call Load Report:

- See OFD website.

8. ITEMS FOR NEXT MONTH'S AGENDA..

No new items currently. Chief Jennings reminded Board members that they could call him to request items be placed on the agenda for discussion in advance of a meeting. The agenda must be posted 24 hours prior to the meeting.

9. ADJOURNMENT

Chairman Arias called for a motion to adjourn. Acting Clerk Calvert made the motion to adjourn. OFDBM Walker seconded the motion. All were in favor.

Motion Carried. Meeting adjourned at 6:40pm.

Next REGULAR Board Meeting – Wednesday, August 21, 2024.

Minutes respectfully submitted:

Tina Acosta – Administrative Manager

Reviewed by OFD Chairman Arias or Clerk Guyton