

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

March 20, 2024 / Approved April 17, 2024

Meeting was officially called to order at 6:05pm, on March 20, 2024, at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: Chief Jennings, Chief McGinnis, Admin. Manager Acosta, Admin. Assistant Cheney.

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL** Board members present: Chairman Arias, OFDBM McNulty, OFDBM Walker, Clerk Guyton.

3. **CALL TO THE PUBLIC** None present.

4. **ACCEPTANCE OF THE PREVIOUS MINUTES.**

Chairman Arias called for a motion to accept the minutes from regular board meeting on February 21, 2024. OFDBM McNulty made the motion to accept the minutes. OFDBM Walker seconded the motion. All were in favor. Motion carried. Chairman Arias asked for a motion to accept the special meeting minutes from March 6, 2024. OFDBM McNulty made a motion to accept the special meeting minutes. Clerk Guyton seconded the motion. All were in favor. Motion Carried. Clerk Guyton signed all documents.

5. **DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.**

Chief Jennings presented three draft budgets, which had been discussed at the special meeting on March 6th. Following a discussion, Chairman Arias called for a motion to draft budget #3. Clerk Guyton made the motion to draft budget #3. OFDBM McNulty seconded the motion. All were in favor. Motion passed.

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for February 2024, compared to the total year budget and income. Admin. Manager Acosta then presented the February 2024 bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Chairman Arias requested a motion to accept all the bank statements, reconciliation documents, the balance sheets, and the Memorandum documents as presented for February 2024. OFDBM Walker made the motion. OFDBM Clerk Guyton seconded the motion. All were in favor. Motion passed. Clerk Guyton signed all the financial documents.

6. DISCUSSION AND POSSIBLE ACTION REGARDING BOARD VACANCY.

Item tabled until the next meeting.

7. DISCUSSION AND POSSIBLE ACTION REGARDING BOARD ELECTIONS.

Petition forms for signatures were provided to Chairman Arias, Clerk Guyton and OFDBM Walker for the upcoming elections.

8. DISCUSSION AND POSSIBLE ACTION REGARDING GRANTS.

Chief Jennings provided an overview of the FY25 Community Project Funding (CPF) grant that came to his attention last week through Congressman Juan Cicscomani's (AZ-06) office. If awarded, this grant could provide funding for improvements to the Oracle brush dump. Clerk Guyton made a motion to approve the application for the FY25 CPF grant, which was seconded by OFDBM McNulty. All were in favor. Motion passed..

9. DISCUSSION AND POSSIBLE ACTION REGARDING CHIEF'S REVIEW.

Item tabled until next meeting.

10. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES.

Item tabled until next meeting.

11. CHIEF'S REPORT.

Full-time employee Nick Brening was recently promoted from Engineer to Captain. In recognition of this incredible achievement, Chief Jennings and Chief McGinnis presented Captain Brening with his Captain's badge and briefly highlighted Brening's accomplishments over his eight-year career with OFD.

Fire Dist:

- District update / Fires
- FF1 and 2 class updates
- DFFM Grant / Grants
- Town Hall rescheduled to May 16th

Injuries/ Accidents:

- None

Repairs:

- Rescue 692 will not start.
- T-691 relief valve

Cert/ Firewise:

- Cert meeting on 03/12/24

Grant Report:

- Tina will report.

Brush Dump:

- Brush Dump open. M. Opinsky hauled off additional material that someone left behind.

Call Load Report:

- See OFD website.

12. ITEMS FOR NEXT MONTH'S AGENDA..

#6, #7, #8, #9, #10 and budget discussion.

13. **ADJOURNMENT**

Chairman Arias called for a motion to adjourn. Clerk Guyton made the motion. OFDBM Walker seconded the motion. All were in favor. Motion carried. Meeting, adjourned at 6:50 PM.

Next REGULAR Board Meeting – Wednesday, April 17, 2024 at 6pm

Minutes respectfully submitted:

Cherie Cheney – Admin. Assistant

Reviewed by OFD Chairman Arias or Clerk Guyton